

**Town of Princeton
Town Plan Implementation Committee
September 8, 2009**

The meeting was called to order at 7:00 PM at the Town Hall Annex. Present were members Leslie Fanger, Michael Latka, Anne Littlefield and John Lebeaux, Town Administrator.

Minutes

The minutes of the May 18, 2009 meeting were unanimously approved as written.

Committee Administrative Matters

After introductions, the Committee discussed various administrative matters. John will serve on the Committee as Dennis Rindone did. He will take minutes of the meetings beginning with our next meeting. Anne will check the Town website to see what past minutes have not yet been posted and work with John to bring that up to date. Anne and John will also work together to update the implementation status spreadsheet and make sure it is also posted on the website. We will use the updated spreadsheet at our next meeting to evaluate overall progress.

Henry Beth has declined to be reappointed to the Committee. After discussion, it was decided that for now the Committee will not seek a replacement for him, citing primarily the issue of bringing someone new up to speed on our work.

Planning Board Matters

Michael briefed us on his conversation with Brian Jackson, the new Planning Board Chair, earlier in the summer on the status of the remaining Zoning By-Laws recommended in the Town Plan. They were working on a Home Occupation By-Law proposal and hoped to bring it forward this fall. (John will check to see what the current By-Law says.) Apparently they do not currently plan to do anything with the Single-Family Home Conversion proposal. Brian also spoke of getting started with work on the Business Industrial District proposal, especially with regard to Hubbardston Road. Mike will check with Brian before our next meeting to find out what progress has been made.

Brian also spoke of their concern over the lack of progress with the East Princeton Village District group and asked if we might help there. We agreed that, after Mike clears this with Brian, we will ask the group to meet with us, ideally at our next meeting. Once we have the go-ahead from Brian, John will arrange this meeting. John is also going to check with Joe O'Brien on the status of things with the Route 140 task force, as that will have an impact on the timing of work on the East Princeton Village District.

Next Meeting

Our next meeting is scheduled for Tuesday, October 20, 2009 at 7 pm. On the agenda will be review of our overall progress on implementation and meeting with the East Princeton group. Anne will contact Lynne to have that meeting posted.

The meeting adjourned at 8:40 PM.

Respectfully submitted,

Anne Littlefield